

CHESHIRE SHARED SERVICES: POSITION SUMMARY – 16.04.12

SERVICE NAME	REVIEW / END	CURRENT STATUS
HR and Finance	N/A	These shared services are currently being considered for transfer to a separate legal entity (SLE) to facilitate greater collaboration with partners and to increase trading potential to generating further efficiencies for CE and CWAC. Following a period of improvement and increased stability the Joint Management Team are now supportive of a recommendation to develop a Separate Legal entity (SLE). However further political discussion is required before the decision can be finalised and this is currently being scheduled in the overall project plan. Work continues to implement a new Target Operating Model in the ICT shared service.
ICT	N/A	
Occupational Health	N/A	
Farms Estate	N/A	The division of the Farms Estate portfolio has been agreed between CE and CWAC. At the Joint Committee In November 2011 Members requested that a review be undertaken to ascertain the viability of retaining the Estate Management function as a shared service. This work is yet to commence but it is anticipated that this will start soon. The Farms Team consists of 4.3 FTE
Civil Protection / Emergency Planning	N/A	In response to the need to achieve further efficiencies for CE and CWAC this shared service sought expressions of interest in VR as agreed by the Joint Committee in February 2012. One member of the team has since been released and another has elected to seek redeployment. As yet the actual cost saving cannot be confirmed although it is anticipated that expected efficiencies will be achieved.
Libraries Specialist Service	N/A	Alternative premises and capital expenditure have been secured to co-locate this shared service between Chester and Ellesmere Port but this project has been delayed due to issues with the new premises which are yet to be resolved. It is anticipated that moves will start around May 2012. Planned staffing reductions linked to this initiative will see the workforce reduce by 3 from 47.8 FTE. A review of the LSS is currently underway with a view to defining and improving service delivery going forward.
Archives	N/A	The Joint Committee have agreed a Member review of the Archive to assess the future of the shared service and its accommodation needs moving forward. This is currently underway and will report shortly. A reduction in public opening hours has recently been agreed by Portfolio Holders from both Councils. The Service has recently had its standard for Customer Service Excellence reaffirmed by external assessors.
Rural Touring Network	N/A	A new partnership arrangement with "Spot-on" Lancashire has been agreed.
Approved Mental Health Professional	30 April 2012	Work is underway to transition this shared service in favour of a broader partnership arrangement due to be signed on 18 April 2012. The transfer of a part time CE employee to CWAC has been agreed in principle to ensure continuity to the AMPH Programme going forward. It is anticipated that this process can be completed before the end of June.
Archaeology Planning and Advisory Service	N/A	A revised long term sharing arrangement was agreed by Joint Committee on 29.07.11. This involved a move away from the Secondment Agreement in favour of the TUPE transfer of two CE staff to CWAC.
Youth Offending Service	30 September 2012	In February 2012 the Joint Committee received a report outlining a proposal to disaggregate this shared service in favour of alternative arrangements involving other partners. An extension to current arrangements was agreed to enable a safe transition to be achieved. It is anticipated that the next Service Liaison meeting on 30 April 2012 will provide greater clarity about the way forward.

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Highways Maintenance Contract	31 October 2011	Alternative arrangements are in place in each Council and sharing arrangements have been disaggregated but the transition log is currently outstanding
Urban Traffic Control	31 October 2011	This Shared Service arrangement has been disaggregated and a transition log has been completed for sign off by the Joint committee on 27 April 2012.
Integrated Transport	30.09.11	The bulk of this shared service successfully disaggregated to separate arrangements for both councils in March 2011 although it was agreed that owing to scarce resource and expertise in some small areas (concessionary fares, Traveline and Routewise) that sharing arrangements would continue in the short term. Work is currently underway to put in place a legal agreement whereby CE staff deployed on the Traveline will transfer to CWAC who will take responsibility for delivering the service in the future. Staff affected are currently being consulted on this proposal but it is anticipated that this will be agreed by May 2012...
International Unit	Transitioned	Termination agreed by Joint Committee with transfer of funding to LEP but outstanding financial issues relating to Brussels office to be resolved. These are now subject to legal challenge. Log to be finalised and signed off

	Shared Services being considered as part of separate legal entity
	Shared Services to continue under governance model
	Shared Services in process of transitioning to alternate arrangements
	Shared services that have completed transition but final sign off outstanding